№ 05-929 аз « 16 » апрели соли 2020

Ба № _____ аз «___» _____ соли 20__

Вазорату идораҳо
(тибқи рӯйхат-фаврӣ)

Мавзӯъ: Дар бораи пешниҳоди мустақилонаи хуҷҷатҳо
барои таҳсил дар магистратураи Донишкадаи KDIS
(Korea Development lnstitute School)-и Кореяи Ҷанубӣ

Агентии хизмати давлатии назди Президенти Ҷумҳурии Тоҷикистон бо арзи эҳтиром тибқи дархости Вазорати корҳои хориҷӣ аз 10 апрели соли 2020, №1/11-7(8356) иттилоъ медиҳад, ки барои хизматчиёни давлатии Ҷумҳурии Тоҷикистон Донишкадаи KDIS (Korea Development lnstitute School)-и Кореяи Ҷанубӣ дар барномаи магистрӣ аз рӯи барномаҳои сиёсати давлатӣ, рушди сиёсат ва идоракунии давлатӣ бурсияҳо пешбинӣ намудааст.

Таҳсил дар магистратураи Донишкадаи KDIS (Korea Development lnstitute School) барои хизматчиёни давлатии Ҷумҳурии Тоҷикистон тариқи бурсиявӣ (ройгон) бо забони англисӣ ба роҳ монда шуда, баъди қабул ба донишгоҳ хароҷоти сафар, стипендия, бимаи тиббӣ ва будубоши номзадҳо аз ҷониби даъваткунанда пардохт мегардад.

Барои дастрас намудани маълумоти бештар оид ба магистратураи Донишкадаи KDIS (Korea Development lnstitute School) хоҳишмандон метавонанд аз сомонаи http://www.kdischool.ac.kr/#/admissions/international истифода баранд.

Инчунин нусхаи электронии маводҳо оид ба Донишкадаи KDIS (Korea Development lnstitute School) ба хадамоти кадрии мақомоти давлатӣ фиристода мешавад. Ҳамчунин маводҳои мазкур дар сомонаи Агентии хизмати давлатӣ (www.ahd.tj) ҷой дода шудаанд.

Бо назардошти маҳдуд будани муҳлати пешниҳоди хуҷҷатҳо довталабон-хизматчиёни давлатӣ метавонанд, ки бо мувофиқаи роҳбарияти мақомоти давлатӣ, ки дар он фаъолият доранд, мустақилона барномаҳои омӯзиширо интихоб ва хуҷҷатҳои худро ба Донишкадаи мазкур пешниҳод намоянд.

Баъд аз пешниҳоди ҳуҷҷатҳо ба Донишкадаи мазкур хоҳишмандем рӯйхати довталабон-хизматчиёни давлатӣ тибқи тартиби муқарраргардида ба Агентии хизмати давлатӣ то 1 майи соли 2020 пешниҳод карда шавад.

Фиристодани довталабони мувафақ ба Ҷумҳурии Корея танҳо баъди барҳам хурдани хатари сирояти коронавирус (Covid-19), бардоштани монеаҳои фаромарзӣ, танҳо бо розигии Роҳбари Дастгоҳи иҷроияи Президенти Ҷумҳурии Тоҷикистон амалӣ карда мешавад.

Бо эҳтиром,
директори Агентӣ

Давлатов Ҷ.М.

№ 1/11-7 (8356) аз/от «10» 04 2020

ба/на_____ аз/от «___» _____ 20__

Ҳукумати
Ҷумҳурии Тоҷикистон

Нусха ба: Агентии хизмати давлатии
назди Президенти Ҷумҳурии Тоҷикистон

Мавзӯъ: Барномаи дараҷаи магистратура дар Кореяи Ҷанубӣ

Вазорати корхои хориҷӣ ба маълумот мерасонад, ки Донишкадаи KDIS (Korea Development Institute School) тасмим гирифтаст, то барномаи дараҷаи магистратураро аз рӯйи се ришта: 1) сиёсати давлатӣ, 2) рушди сиёсат ва 3) идоракунии давлатӣ баргузор намояд.

Дар робита ба ин, Донишкадаи мазкур эълон намудааст, ки хохишмандон аз ҳисоби хидматчиёни давлатӣ метавонанд ҳуҷҷатҳои худро аз 1 то 27 апрели 2020 тариқи торнамои http;//admissions.kdischool.ac.kr/ ба таври бархат (онлайн) пешниход намоянд.

Маълумоти муфассал роҷеъ ба барнома замима мегардад.

Хохишмандем роҳнамой кунед.

Замима: 17 варақ

Вазир _____ С. Мухриддин

2020 Fall Admissions
Application Guideline

For International Students

KDI SCHOOL
KDI School of Public Policy and Management

Contents

I. Admissions Overview & Schedule

Overview

Category	Fall 2020 Admissions
Program	**Master's Programs (Full-time)** · Master of Public Policy · Master of Development Policy · Mster of Public Management0
Application Period	April 1 – April 27, 2020
Final Result	June 26, 2020
Program Entrance	September 7, 2020

Academic schedule

Fall 2020 Admissions Schedule			
No.	Category	Period	Contents
1	Online Application	April 1 – April 27 (24:00 KST)	· The online application is available at http://admissions.kdischool.ac.kr/ · The online application system will close by midnight on the deadline. · Applicants may apply for **one program only.** Submitting multiple applications to more than one program will invalidate candidacy. · **Once you submit the online application, you cannot change what you have uploaded online nor change your program in any case.** · You can check your application status in our online application website by logging in http://admissions.kdischool.ac.kr/
2	Document Review	May 11-18	· If all required documents and online application are submitted on time, they will be reviewed by the admissions committee. · The result of the document review will be announced by email and posted on "Notice" on our homepage
3	Document Review Result	May 29	· Document review result will be announced individually through email. · Those who passed this stage MUST submit original/certified documents explained in V. Requirements(documents indicated in blue) by the deadline

4	Original Document Submission	May 29 – June 19 (KST)	· All required documents **must be original/authenticated and post mailed in 1 envelope** to the admissions office no later than the deadline · Late submission will not be accepted and will be eliminated from all reviewing processes · Submit the documents in order(stapler, clips are not allowed) ※ The submitted application documents will NOT be returned.
5	Interview	June 8-12	· Those who pass the document review will receive a pre-interview call prior to the actual phone or Skype interview.
6	Final Result	June 26	· The final result will be announced via email and posted on "Notice" on our homepage.
7	Registration	July-August	· The admissions package will be sent to each admitted student by email. · It is important to write a correct e-mail address for the admission process.
8	Program Entrance	September 7	· The Spring semester is scheduled to begin in first week of September, 2020 and academic calendar will be provided upon admission.

※ The schedule is subject to change.

II. Master's Program

Academic Program

	Master's Program (Full-time)
Programs	· Master of Public Policy (MPP) · Master of Development Policy (MDP) · Master of Public Management (MPM)
Study Areas	· **Master of Public Policy (MPP)** - Finance and Macroeconomic Policy - Trade and Industrial Policy - Public Finance and Social Policy - Regional Development and Environment Policy · **Master of Development Policy (MDP)** - Sustainable Development - International Development · **Master of Public Management (MPM)** - Public Administration and Leadership - Strategic Management - Global Governance and Political Economy
Duration	**1 year (3 semesters)** · Coursework: 1st year at KDI School · Thesis Writing: 2nd year in home country
Class Schedule	Daytime (08:30 – 18:00)
Requirements	Minimum 39 credits (Including research project)

III. Program Information

Master of Public Policy (MPP)

The Master of Public Policy (MPP) program is designed to provide global perspective and professional expertise in public policy areas. The program is highly regarded both in and outside of Korea, particularly among developing nations and government officials.

The faculty with outstanding research backgrounds and empirical knowledge offers a leading curriculum that integrates theory and practice. Students are required to take one of the economic policy study areas, and may select additional study areas to cover 39 credits towards their graduation. The highly diverse student composition provides a unique educational environment.

Both domestic and international students from all walks of life, including the government, the media, and NGOs are able to share ideas, knowledge and experiences, and build a dynamic global network.

Academic Goals
. Expand policy makers' capability in policy planning, analysis and implementation
. Foster professionals in the field of economic and social policies

Study Area	. Finance and Macroeconomic Policy . Trade and Industry Policy . Public Finance and Social Policy . Regional Development and Environment Policy

Master of Development Policy (MDP)

Based on the KDI's hands-on experience In development policy of over 40 years, the Master of Development Policy (MDP) program offers a curriculum where students can examine various issues of socio-economic development in both theoretical and practical frameworks.

The program is specifically targeted for international professionals, including government officials, development consultants, and regional specialists who wish to contribute to development policy-making. The program is also focused on fostering professionals in the field of Official Development Assistance (ODA).

Students must take the required core courses as well as a certain number of courses from Sustainable Development or International Development areas.

Academic Goals
. Build capacity in designing and implementing economic and social policies of developing countries
. Train professionals in the field of Official Development Assistance (ODA) and international development

Study Area	. Sustainable Development . International Development

Master of Public Management (MPM)

The MPM seeks to fulfill policy management needs in today's global environment through an integrative education program that covers various facets of management and leadership in both public and private sectors.

The aim of the program is to nurture professionals who can successfully navigate and manage the complexities of global and private policy environments, make preemptive decisions to deal with the challenges, and have the capacity to put them into action.

Academic Goals

. Improve comprehensive problem solving skills in public administration and management, with the help of reinforced understanding of global and private policy environment
. Foster high-quality public workforce capable of policy design and execution

Study Area	. Public Administration and Leadership . Strategic Management . Global Governance and Political Economy

IV. Scholarship

Master's

Scholarship Title	Benefit
Global Ambassador Scholarship(GAS)	**All overseas students who meet the Degree Qualification** ※ *Choose 'International general' when creating an online application* . Tuition waiver . Monthly stipend of 1,000,000 KRW (Approximately 850 USD) * *All scholarship benefits are primarily intended for countries named on the DAC List of ODA recipient nations, as published by the OECD. http://www.oecd.org/dac/financing-sustainable-development/development-fi nance-standards/DAC-List-of-ODA-Recipients-for-reporting-2020-flows.pdf* * *If a country is not named on the DAC List, applicants from these countries may be conferred a partial, rather than a full scholarship.)*
Seoul G20	Public officials who meet the Degree Qualification and one of the following requirements: *From Non-G20 Countries: ▶ Division head level (or) ▶ Over 6 years of working experience in the public sector *From G20 Countries: ▶ Having working experience(internship, fellowship, employment, etc.) or study/research in fields related to Korea and Korea studies will have more preference for selection ※ *Employment Verification should be signed in 2020* ※ *Choose 'Seoul G20' when creating an online application* . Tuition waiver . Monthly stipend of 1,200,000 KRW (Approximately 1,000 USD) . Round trip airfare

Qualification

Scholarship Eligibility	Degree Qualification (1)+(2) or (1)+(3)
Global Ambassador Scholarship(GAS) : All overseas students who meet the Degree Qualification ※ *Choose 'International general' when creating an online application* **Seoul G20 :** Public officials who meet the Degree Qualification and one of the following requirements: *From Non-G20 Countries: ▶ Division head level (or) ▶ Over 6 years of working experience in the public sector *From G20 Countries: ▶ Having working experience(internship, fellowship, employment, etc.) or study/research in fields related to Korea and Korea studies will have more preference for selection ※ *Employment Verification should be signed in 2020* ※ *Choose 'Seoul G20' when creating an online application*	**(1) International Applicants must meet one of the following (① or ②)** ** Dual citizens(nationality) with Korean nationality are not eligible.* **① A foreign national whose parents are both foreign nationals.** ** If you are an applicant of Korean origin and want to qualify as an international applicant, you must provide (1) a certified copy of birth certificate proving your relationship with both your parents and (2) a copy of both parents' passports demonstrating their foreign nationalities.)* **② An applicant who has completed at least 16 years of education (elementary, middle, high school, and university) in a foreign country.** ** If you are an applicant of Korean origin and want to qualify as an international applicant, you must provide certified copies of academic transcripts or graduation certificates of your entire 16 years of education.* **(2) Applicants for Master's degree program must meet one of the following (① or ②)** **① A bachelor's degree holder from an accredited college or university. (min. 3 years)** ** Certificate of expected degree can be submitted instead of degree diploma if one is expected to earn a bachelor's degree by August, 2020.* **② Educational attainment equivalent to bachelor's degree (min. 3 years) approved by law.**

V. Requirements – Application Documents

No.	Application Documents (must be all in English)	Master's
	Document Check List	
0	* Download the official form from : https://www.kdischool.ac.kr/#/admissions/cp/international/application_guideline#top * Attach it when you send your documents to KDI School via post	
	Online Application	
1	* Online application must be submitted at the following link: http://admissions.kdischool.ac.kr/	
	Statement of Purpose	
2	. Please use this portion of the application to explain your motivation and qualifications for pursuing your education at KDI School. * *Your SoP will ONLY be reviewed when ALL of the REQUIRED questions are answered.*	
	Original/Authenticated Academic Transcripts	
3	. Academic transcripts must provide a record of ALL the courses you have taken throughout the years of studying. . Non-English based documents(original/certified) MUST be accompanied with authenticated English translations . Applicants for Master's program must submit transcripts from undergraduate institutions. . MUST submit an official document issued by the applicant's alma mater describing the university's grade system if: 1) An applicant's transcript does not include information of below table:	Required

4.0 Scale	4.3 Scale	4.5 Scale	5.0 Scale	100% Scale	US Grade	Grade
					A+	1
					A	2
					A-	3
					B+	4
					B	5
GPA on a scale of 4.0	GPA on a scale of 4.3	GPA on a scale of 4.5	GPA on a scale of 5.0	Percentage scale	B-	6
					C+	7
					C	8
					C-	9
					D+	10
					D	-
					D-	-
					F	-

2) The grades on an applicant's transcript are difficult to be converted into any one of the GPA criteria mentioned above.
. **Documents must be original or certified.**
  * Please read 'Document Authentication' section.

	Original/Authenticated Certificate of Graduation	
4	. Certificate of Expected Graduation must indicate anticipated graduation date and degree type. *The official degree certificate (or Certificate of Graduation)and final academic transcript must be submitted by August 31 (late submission will lead to cancellation of admission)* . Non-English based documents(original/certified) must be accompanied with authenticated English translations . <u>Applicants for Master's program</u> must submit certificates from undergraduate institutions. . The certificate must indicate 'Bachelor/Master's Degree' or 'Equivalent to a Bachelor/Master's Degree'. . Documents must be original or certified. * Please read '<u>Document Authentication</u>' section.	Required
	Recommendation Letters	
5	. Recommendation letters should provide information about your performance in either an academic or a professional settings. . Request for Recommendation Letter(s) will be sent to the recommender by pressing the "Recommendation Letter Request" button on screen. . You must personally contact the recommender to check the mail box and encourage the recommender to upload the letter. . It is for the applicant's responsibility contact the recommender and to get the letter uploaded on time	One letter is required
	Certified Copy of TOEFL, TOEIC, IELTS, TEPS, OPIC Score Report **or** **Certificate of Medium of Instruction**	
6	. The tests must have been taken within 2 years of the proposed date of admission (The semester starts in September 2020 and the test must have been taken as of September, 2018). *Certificate(s) must be original.* . Applicants could submit an official document issued by the university proving that all the courses are fully instructed in English instead (Medium of Instruction). *MOI must be original or certified.* * You need to check if you are required to submit an English Score Report to the Embassy of the Republic of Korea in your country to apply for a visa to stay in Korea. (ex: Pakistan, etc.) * This is the LAST admission that English Score Reports/MOI are not required. From Spring 2021 Admissions, all applicants are required to submit English Score Reports/MOI	Not required but strongly recommended *If submitted, you must send the original certificate OR original/certified MOI
7	**Employment Verification** . The employment period and name of position must be specified. . The verification should indicate the employment category (e.g. public, private, NGO, etc.). . HR officer or supervisor of the applicant should write and sign the verification letter. . The official form can be downloaded from	*Applicants from non-G20 countries are required *Applicants from G20 countries are strongly recommended to submit this

		document to have more preference for selection
	https://www.kdischool.ac.kr/#/admissions/international *However it is <u>not</u> required to use the official form.	
8	**Copy of Passport** . The copy must show your photo, name, and expiration date. . The copy must clearly show your photo, name, and expiration date. . Please submit the full page of your passport including your full information and signature. *Your passport must be valid for at least more than 6 months as of September 1, 2020. *Please check visa regulations and required documents to stay in Korea in advance.	Required
9	**Photo File Upload** . Please upload your photo on your online application. . File type: JPG only . File size: Must be less than 0.19MB(≒190.0KB)	
10	**Video Essay** . Create a YouTube video and provide us with a link when you submit your online application. . Instruction is posted on our admissions website at https://www.kdischool.ac.kr/#/admissions/international	Optional
11	**Certified Copy of Birth Certificate & Copy of Both Parents' Passports** or **Certified Copy of Academic Transcripts** or **Graduate Certificates of 16 Years of Education in a Foreign Country** . Only applicable to applicants of Korean origin. . Birth certificate should prove your relationship with both your parents. . Copy of both parents' passports should prove their nationality.	Applicants of Korean origin only

※ Download the official form from: https://www.kdischool.ac.kr/#/admissions/international

※ Those who passed Document Review stage MUST submit original/certified documents indicated in blue (3, 4, 6 documents)

※ **The submitted application documents will NOT be returned.**

※ If following issues below are found after the admission has been offered, the application will not be submitted for evaluation and the offered admission will be revoked:
   1. Information in the application documents is unclear
   2. Any parts of the application documents are missing
   3. Any required documents are found to be false or counterfeit

※ Please check the Visa Requirements carefully and prepare the documents beforehand
   ex) English Test Score in Pakistan Embassy

VI. Document Authentication

■ DOCUMENT AUTHENTICATION (MUST BE IN ENGLISH)

Document Authentication Process	
Applicants from <u>Apostille member nations</u> must authenticate their academic documents as below: (*please see the following page for a list of Apostille member nations)	**<u>All other applicants</u> must authenticate their** academic documents as below :
Apostilled by Designated Government Authority (typically by Ministry of Foreign Affairs of the country where one earned his/her degree from)	Authenticated by the issuing institution with official seal or signature
OR	OR
Authenticated by Korean embassy or consulate with official seal or signature	Authenticated by designated government authorities in the country where one earned his/her degree from
OR	OR
Authenticated by embassy of the country where one earned his/her degree from	Authenticated by embassy of the country where one earned his/her degree from
OR	OR
Authenticated by Ministry of Education of the People's Republic of China (degree earned from China only)	Authenticated by Korean embassy or consulate with official seal or signature
OR	OR
Authenticated by notary public	Authenticated by notary public

*Authenticated documents MUST have either a stamp or a seal *in English with a signature.*

Apostille member countries

Region	Name of countries (2019.5)
Asia, Oceania (18)	Australia, Brunei, Cook islands, Fiji, Hongkong, India, Japan, Macao, Marshall Island, Mauritius, Mongolia, New Zealand, Niue, Philippines, Samoa, Tajikistan, Tonga, Vanuatu
Europe (52)	Albania, Andorra, Armenia, Austria, Azerbaijan, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kazakhstan, Kosovo, Kyrgyzstan, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Moldova, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russia, San Marino, Serbia, Slovenia, Slovakia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom, Uzbekistan
North America (1)	USA (Guam, Saipan, Puerto Rico)
Central and South America (30)	Argentina, Bahamas, Barbuda, Barbados, Belize, Bolivarian Republic of Venezuela, Bolivia, Brazil, Chile, Colombia, Costa Rica, Dominican Republic, Commonwealth of Dominica, Ecuador, El Salvador, Granada , Guatemala, Guyana, Honduras, Republic of Suriname, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Lucia, St. Vincent, Trinidad and Tobago, Uruguay
Africa (12)	Botswana, Burundi, Cape Verde, Liberia, Lesotho, Malawi, Namibia, Republic of South Africa, Sao Tome and Principe, Seychelles, Swaziland, Tunisia
Middle East (4)	Bahrain, Israel, Morocco, Oman

*Please check the updated Apostille country list & information

https://www.hcch.net/en/instruments/conventions/status-table/?cid=41

OR refer to the Ministry of Foreign Affairs

KDI 국제정책대학원

Overall Process

No.	Process
1	Photocopy your original academic documents. (e.g. graduate certificate, academic transcript)
2	Take your documents to one of designated offices. (See the list of designated offices in the previous page.)
3	Have them authenticate the photocopies with official seal or signature written in English
4	Submit them along with the rest of the required documents.

VII. Video Essay (Optional)

Overall Process

. If you decide to submit a video essay, please prepare a one-minute-long video by answering the following question:

"What do you do? And how do you think KDI School education will change what you do?"

. It is the applicant's responsibility to correctly configure the security and access settings for the video. We suggest using YouTube channel with the "Unlisted Video" setting so that only individuals who have the URL can view it.

. The applicant is also responsible for adhering to the terms and conditions of the website used to share the video essay.

. We are unable to watch videos that come in any form other than a URL link. We will not accept videos sent by email or on DVD through the mail.

. Please limit your video to **maximum 1 minute.** Those exceeding 1 minute may not be evaluated.

[KDI School] Spring 2020 Admission - applicant# & Full Name

KDI 국제정책대학원

Contact Information

Tel : +82-44-550-1281 for general applicants

+82-44-550-1263 for NIIED, POSCO, KNOC, IBK, KEB applicants

E-mail : internationaladmissions@kdis.ac.kr for general applicants

internationaladmissions2@kdis.ac.kr for NIIED, POSCO, KNOC, IBK, KEB applicants

koica.admissions@kdis.ac.kr for KOICA applicants

Please provide your **application number** when communicating with KDI School.

Address (Document Submission)

: The Office of Admissions, KDI School of Public Policy and Management 263 Namsejong-ro, Sejong, Republic of Korea, 30149

Website : https://www.kdischool.ac.kr/#/admissions/international

Office Hour: 09:00~18:00 (Monday ~ Friday, KST)